



**INSTITUTE OF LEADERSHIP TRAINING FOR  
TEACHING MATHEMATICS AND TECHNOLOGY  
GRADES K-6 or 7/12**

TO: Superintendents, Principals and Mathematics Chairs/Coordinators

FROM: Arthur L. Kalish  
Director of the Institute of MERIT (Mathematics Education, Research, and Instructional Technology)  
SUNY College at Old Westbury  
Mathematics/Computer Information Sciences Department

SUBJECT: Institute of Leadership Training for Teaching Mathematics and Technology for  
Teachers of Grades K through 6 and 7 through 12

DATE: January 11, 2017

The Institute of Leadership Training for Teaching Mathematics and Technology at SUNY/College at Old Westbury will continue our leadership training program for 50 mathematics teachers of kindergarten through grade 12. The program is comprised of two separate grade groups, K-6 and 7-12, which meet during the academic year. Each grade group will consist of 15 formal workshop sessions. The Institute has been in operation since 1986 making important contributions to mathematics education on Long Island and New York City offering various workshops for about 1000 elementary and secondary teachers.

Training begins in the fall of 2017 with emphasis placed on the Common Core State Standards for Mathematics. Teachers will be involved in applying problem solving strategies, using manipulatives (including calculators and computers) for instruction, writing lesson plans that align with the standards, and learning techniques to provide in-service training to others. The instructional hands-on manipulative materials will be supplied to all teacher participants.

Superintendents, principals and mathematics chairs/coordinators are encouraged to invite staff members to apply for this program. Each candidate must complete the application endorsed by the school principal or the district superintendent. We urge teachers of all levels and abilities to apply. The program is also available to all current faculty and administration.

Project participants will have a meaningful role in planning, implementing and evaluating the in-service training and will have further opportunities to affect change during the orientation and evaluation sessions.

To learn more about the program download the brochure and application at: <http://mathteachertrainingny.org>  
See other programs run by the Institute of MERIT at <http://instituteofmerit.com>.

Please post the brochure and make copies of the application for all interested in the project. Completed forms should be received by **June 30, 2017**. Submit application via email, snail mail or fax to:

Institute of Leadership Training for Teaching Mathematics and Technology  
c/o Mimi Schnier  
PO Box 210  
SUNY College at Old Westbury  
Old Westbury, NY 11568-0210

Thank you for your interest in the Institute of Leadership Training for Teaching Mathematics and Technology. If you have any questions regarding this announcement, please call the Program's office at **(516) 876-3261**. You may also contact the office via **fax (516) 876-3126** or e-mail at [schnierm@oldwestbury.edu](mailto:schnierm@oldwestbury.edu)

**INSTITUTE OF LEADERSHIP TRAINING FOR  
TEACHING MATHEMATICS AND TECHNOLOGY  
GRADES K-6 or 7-12 (Please Circle One)**

(Please type or print in ink)

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_  
no. and street city, state, zip code

Home Phone: (\_\_\_\_) \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Name of School: \_\_\_\_\_ Principal's Name: \_\_\_\_\_

School Address: \_\_\_\_\_  
no. and street city, state, zip code

District: \_\_\_\_\_ School Phone: (\_\_\_\_) \_\_\_\_\_

**I. Current Teaching Assignment**

Grade Level: \_\_\_\_\_ Number of years teaching experience: \_\_\_\_\_

Certification status (permanent, provisional, other): \_\_\_\_\_

**II. Mathematics Background/Training and Additional Information (use additional paper if needed)**

Please include any information that you feel may be useful to the committee in the selection process such as previous related in-service courses taken and specific needs you might have.

\_\_\_\_\_  
\_\_\_\_\_

**III. Extra Activities List math clubs, teams or other activities that you have conducted.**

\_\_\_\_\_  
\_\_\_\_\_

**IV. In-Service Experience List any in-service training program, workshop or staff development effort in which you were involved. Indicate what, where, when and for whom it was presented.**

\_\_\_\_\_  
\_\_\_\_\_

**V. How did you learn about this opportunity? \_\_\_\_\_**

\_\_\_\_\_

**VI. Expectation and Personal Needs Please write a brief essay on a separate page telling why you wish to participate in this project and what you expect to gain from participation. Be specific.**

Signature of Superintendent/Principal: \_\_\_\_\_

Print Name of Superintendent/Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Send to: **Institute of Leadership Training**  
SUNY College at Old Westbury  
c/o Mimi Schnier  
PO Box 210  
Old Westbury, NY 11568-0210  
Telephone (516) 876 – 3261  
Fax: (516) 876 – 3126  
E-mail: [schnierm@oldwestbury.edu](mailto:schnierm@oldwestbury.edu)

MAKE ADDITIONAL COPIES OF  
THIS APPLICATION AS NEEDED